

Managed Print Assessment



The MPS Team



Lifecycle of the document



What we offer

A comprehensive review of your current infrastructure that will enable you to understand how printing, scanning and the handling of documents is, or isn't, working within your organisation.

Catalogue, map and audit your current hardware and cross-check against the needs of departments and goals of the organisation.

Detailed process maps of critical business process so together we can highlight inefficiencies and wasted resources.

Assess printing, scanning and document handling for GDPR compliance.

Identify security risks and make recommendations based on best practices.

Interview key stakeholders within the business to understand what the people within the organisation need from their printing, scanning and document handling systems.

**Industry leading
software and MPS
specific tools**



Voice of the environment



**Professional assessment team
visiting sites and mapping devices.**

Collect, catalogue and map device makes, models, serial numbers, printing volumes, functionality and requirements.



**Industry leading software. Managed
Print specific tools for assessments.**

Assess device access for employees, dependencies of departments and capabilities of equipment.



**Detailed reports to outline results
and measure success.**

Review service levels, uptime and user satisfaction of devices and software.

A photograph of a group of people in a workshop or office environment. In the foreground, the back of a person's head is visible. In the middle ground, a woman with long red hair and glasses, wearing a green shirt, is pointing at a tablet held by a man in a plaid shirt. Another man in a light-colored shirt is standing behind them. The desk is cluttered with papers, a laptop, a mug, and various tools. A red text box is overlaid on the image.

Providing practical steps to improve customer satisfaction

Voice of the people



Uncovering ideas

Some of the best ideas on improving your business come from within your business. We can ask the questions you maybe can't.



Identifying needs

The most important resource in your business is the people. We make sure the needs of the people are identified and provide practical steps to improve satisfaction.



Communicating with employees

We speak to people at all levels about every relevant aspect of your business. Face-to-face, surveys and feedback apps are all used to collect the data you need about your business.

**Proactive about
growth and
development**



Voice of the process

Our team will get under the hood of the document intensive processes that drive your business and document the impact these have on the day-to-day operation of the organisation.

We will present the facts about how your business is performing to better enable you to be proactive about your growth and development.



Globally recognised practices.
We've invested in the right tools.



A complete approach. We cover
what you want and present what
your organisation needs.

Meet the team

We are leading MPS provider in the UK, a Canon Silver Partner, a HP Amplify Power Services Partner and one of only a select few Xerox Platinum Partners.

As your MPS provider, we are absolutely committed to taking care of everything. We assign a dedicated managed print expert to look in-depth at every aspect of your business document lifecycle.

As a team, we have a wealth of knowledge in managed print services, what issues to expect and what questions to ensure the appropriate solution can be designed.

In addition, we have invested in people from associated fields of expertise to ensure we can assess your business completely.

From digital mailroom, production print, accounts payable, contract management and HR on-boarding, right through to industrial warehouse management and public sector bodies - we have the right people ready to understand and recommend.

What is involved?

We will

- Conduct full site-walks and map devices onto our industry specific software
- Catalogue makes, models, serial numbers and meter readings
- Install software to automate the meter readings of networked devices
- Catalogue current state and document required device makeup
- Calculate a current state total cost of ownership (TCO)

You will

- Provide addresses and access to sites
- Introduce the The MPS Team experts to key stakeholders within your business
- Provide TCO information including contracts, invoices, cost-per-copy printing etc.
- Provide floor plans of sites and work with The MPS Team to map departments and devices

So together we can

- Understand the key processes in your business
- Identify the sticking points of key processes that are keeping you from excellence
- Outline areas of the business that will yield the best result from change
- Agree a plan of action to move your business forward

Essentials to Enterprise

The MPS Team print assessments provide a comprehensive insight in to your organisation's IT and print infrastructure.

Our specialists use the findings from the assessment to recommend tailored workflow solutions and processes.

The MPS Team's technical consultants can help you streamline every phase of each of your print and document processes, cutting your costs whilst improving your security and efficiency.

Essentials 1-10 devices

- ✓ Remote network device audit
- ✓ Direct customer engagement
- ✓ Estimates and best guess if financials and contracts are not provided (P1 Assumptions Set)
- ✓ Future state and standard report
- ✓ Up to 30 day turnaround

£150 per day | typically 2 days

Premium 10 - 49 devices

- ✓ Essentials assessment plus;
- ✓ Direct customer engagement
- ✓ Physical floor walk and mapping of current state devices
- ✓ Solution design
- ✓ Future state and custom report
- ✓ Presentation back to end-customer

£300 per day | typically 4 days

Enterprise 50 - 100+ devices

- ✓ Premium assessment plus;
- ✓ Dedicated pre-sales L3 ownership
- ✓ Physical installations of XDA/DCA
- ✓ Meet with appropriate customer stakeholders
- ✓ Solution design workshop with end-customer to agree future state and complete view
- ✓ Future state and custom report
- ✓ Presentation back to end-customer

£750 per day | typically 8-10 days

Providing unrivalled convenience, productivity and security



1. Download the **Zappar** app from the **App Store** or **Google play**.
2. Point your smartphone camera at the full front cover of this brochure.
3. Enjoy The MPS Team video!

For more information on how The MPS Team could benefit your organisation, or to request examples of our recent case studies, contact one of our friendly account managers today.

T: 0345 123 2987

E: hello@thempsteam.com

www.thempsteam.com



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Part of Paragon Group



ZenOffice Ltd, ZenOffice House, Gateway Crescent, Broadway Business Park, Chadderton, Greater Manchester OL9 9XB